



CycleYorkshire

[bikelibraries.co.uk](http://bikelibraries.co.uk)

BikeLibraries

# Bike Libraries. Getting involved.

More people cycling more often.



# About Bike Libraries.

For the first time in the 115-year history of the Tour de France, a Grand Départ host destination has committed to the ambitious aim of giving every child in its locality access to a bike.

Yorkshire Bank Bike Libraries in association with Welcome to Yorkshire are seeking to use Yorkshire's Grand Départ success to deliver a county-wide cycling legacy for all generations and abilities.

Cycling has the potential to help address major social issues in Yorkshire through promoting healthy living, increasing green travel, boosting tourism and supporting social inclusion.

Through Yorkshire Bank Bike Libraries, we hope to get the whole of Yorkshire cycling. There'll be opportunities to learn how to cycle, get involved in a wide range of fun cycling activities, improve fitness and learn about local safe cycling routes and basic bike maintenance.

As a true legacy of Yorkshire's Grand Départ we feel we have a unique opportunity to do something that can live and grow for many years to come.

## What is a Bike Library?

The concept of a Bike Library is simple - a site (e.g. leisure centre, community centre, library etc.) with a fleet of bikes which are available to borrow for free, ideally located in areas within walking-distance of disadvantaged neighbourhoods. These bikes can be used to partake in a range of activities to promote healthy living, social inclusion and to have fun! Activities might involve guided rides in the local community, a basic bike skills course or maintenance workshop, or simply the freedom to ride on a safe route with family and friends.

Yorkshire Bank Bike Libraries have an ambition to create and support a network of local Bike Libraries, providing them with ongoing advice, support and marketing assistance. So far, our number of libraries stands at 56, but we want to keep adding to this.

## How can you create a Bike Library?

To kick-start your project, we will help you to promote and encourage the public to donate their old and unwanted bikes to you. Your Bike Library will then repair the donated bikes to full and safe working order, ready to be loaned out. Bikes **MUST** be donated to the scheme, funding will not cover the purchase of cycles.

# How can I become a Bike Library?

## How funding works

Up to £5,000 is available to organisations wishing to set-up a Bike Library in their community.

## Existing enterprises

We would like to help develop and expand existing social enterprises which already do invaluable work providing cycling activities, training and bikes to local communities. Funds will be available to support the expansion of their existing work to provide free bike loans e.g. funding to purchase a storage container to store bikes and/or funding to upskill a volunteer in bike maintenance (e.g. Cytech).

## Who can apply?

The funding is available for not-for-profit organisations. This is not a fund to support established commercial bike businesses or start-ups.



# Completing your application

## **Yorkshire Bank Bike Libraries are keen to ensure the Bike Library initiative adheres to the following objectives:**

- Get more people cycling: Provide children with greater training and access to cycling to build the next generation of enthusiastic cyclists, commuters and maybe even sporting heroes.
- Make choosing cycling easier: Improve cycling facilities to address both real and perceived barriers to cycling.
- More events to see and take part in: Broaden the number and awareness of cycling events and opportunities for people of all generations and abilities to get involved.
- Greater awareness of cycling and cyclists: Promote the benefits of cycling, travel planning, bike safety, cycle-friendly routes and respect between everyone using our roads.
- Working together to sustain Yorkshire's growing cycling community – strengthening current relationships and forming new ones.

## **Applications will be reviewed and prioritised by established criteria. This includes:**

- Project viability and need
- Number of beneficiaries
- Value for money
- Ability to deliver
- Geography
- Sustainability

## **We will not fund:**

- Ongoing running costs of an organisation – e.g. salaries, rental costs, electricity, water etc.
- A one-off event.
- Existing activity, where the Bike Library is an expansion of your current enterprise, please confirm how this funding contributes to activity over and above what you already do.
- Activities that the government has a legal obligation to fund.

## **Important points to note:**

- When forming your application, you must consider the sustainability of your project once funding has come to an end.
- It is not the Fund's intention to provide all the monies necessary for a project. Each successful project will need to demonstrate a degree of financial sustainability, using other funding resources.
- Please ensure your application meets the conditions of funding before applying.

Yorkshire Bank Bike Libraries will be supported by marketing campaigns to encourage both donations and use of each library. Marketing platforms will include a website, social media, flyers, banners, posters and press coverage where appropriate.



**A county wide cycling  
legacy for all generations  
and all abilities.**

# How to apply.

## Your application

You may be contacted after your submission if we need to clarify any points or ask you further questions regarding your application.

## Selection process

Yorkshire Bank Bike Libraries is regulated by a carefully appointed steering group. This group will act as independent advisors and decision makers, who will democratically decide how funding is allocated. They will meet on a regular basis to review projects and the provision of funds and other additional support.

## Conditions of Funding

- Yorkshire Bank Bike Libraries expect all bike libraries to maintain the highest standard of service and professionalism.
- Bike libraries should maintain and operate their premises and services in accordance with all statutory requirements.
- Bike libraries may use the Yorkshire Bank Bike Libraries branding and logo in their activities however we retain the right to these trademarks and may remove these rights at our discretion.
- Bike libraries must evidence that adequate and complete insurance is in place for operating Bike Library endorsed activities.
- Bike libraries must evidence that they have all relevant licences and checks e.g. DBS checks.
- Bike libraries must evidence that they have undergone sufficient maintenance training to ensure bikes meet Yorkshire Bank Bike Libraries' minimum specified safety standards. The bike library is solely responsible for the maintenance and repair of their bike library fleet. We reserve the right to inspect a sample of bike library bikes at our discretion.
- Bike Libraries will provide a welcoming, caring and good service that does not discriminate against any individual.
- Yorkshire Bank Bike Libraries will provide promotional support and advice to bike libraries where required.

## Multiple proposals

You are welcome to submit more than one application should you have various ideas.

## Non-funded element

Not all existing cycling related social enterprises will have plans for development or requirements for further funding. We would still like to be able to include such schemes within our Bike Library portfolio. We have therefore created a second application form for those businesses wishing to tap into further marketing support from the project. The focus on this element of the scheme is on providing valuable marketing support, not direct financial support.

- By becoming an official Yorkshire Bank Bike Library, you will receive:
- A listing on [www.bikelibraries.co.uk](http://www.bikelibraries.co.uk)
- Association across all marketing channels, supporting literature and communications
- Potential for inclusion in photo-shoots of activities relating to the bike libraries
- Ability to use the Yorkshire Bank Bike Library brand to associate yourself with this county-wide legacy scheme

## Become a Donation Station

If you would like to get involved but are not able to set up a Bike Library, you could consider becoming a Donation Station instead. Donation Stations are essentially allocated drop-off points where members of the public can donate their old or unused bikes. Anyone can become a Donation Station, you just need:

- Space to securely store donated bikes.
- A regular time-slot for people to drop off their bikes (this will be advertised on the website).

We will provide you with branding (a banner, postcards etc.) and you will also be publicised through the website [www.bikelibraries.co.uk](http://www.bikelibraries.co.uk)

Once you have reached capacity, you can contact the Bike Library team who will arrange collection of the bikes for distribution across the network.

# Find out more.

For further information please  
contact:

**Jess Barrans**

**Welcome to Yorkshire**

M: 07502 317 895

E: [jbarrans@yorkshire.com](mailto:jbarrans@yorkshire.com)

**Ama Butler**

**Welcome to Yorkshire**

T: 0113 322 3507

E: [abutler@yorkshire.com](mailto:abutler@yorkshire.com)

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to Yorkshire**  
[yorkshire.com](http://yorkshire.com)